

## Small Things

### **Position of work:**

**Job title:** Workshop Facilitator (FREELANCE)

There are two positions available.

Ideally we are looking for facilitators based within Greater Manchester, or who are willing to travel to this area.

**Responsible to:** Project Manager & Director

### **Responsible for:**

- Supporting the development and delivery of creative dementia workshops in a range of community settings.

### **Main duties:**

- To support and deliver drama and creative workshops with people living with dementia and the people that support them.
- To conduct supervised planning, evaluation and administration tasks relevant to the project.
- Work creatively alongside volunteers, actors, freelancers, management and various artists.
- Participate in safeguarding of all participants and undergo training when necessary.
- Be prepared to work across multiple art forms in workshops including music, drama, visual arts...etc...
- To work to ensure Small Things working practice is of the highest possible quality.
- Acceptance of flexible freelance working hours.

### **Conditions of service:**

- This is a freelance position for a fee of £30 per hour for lead facilitation or £15 per hour for training / assistant facilitation.

### **Essential requirements for the post:**

- Drama facilitation experience either professionally or semi-professionally
- Experience in socially engaged creative projects and a love and passion for this work
- Belief in Small Things Creative Projects vision and values
- A positive 'can do' attitude
- Empathetic and non-judgmental
- Understanding of safeguarding issues
- Commitment to the arts as a tool for social change
- Excellent communication skills
- Ability to learn quickly and apply learning
- Ability to work in challenging environments

- Ability to effectively manage own time
- Ability to quickly establish rapport with diverse organisations and participants
- Ability to work in Greater Manchester and the surrounding areas

**Desirable requirements for the post:**

- Other arts based skills (eg visual arts, creative writing...etc..)
- Experience of working with older people, in particular those living with dementia
- Knowledge of interest in social care and work in care settings

**Details of how to apply:**

- Please send a one page cover letter alongside your CV to [info@smallthings.org.uk](mailto:info@smallthings.org.uk) by Monday 12<sup>th</sup> August at 9am
- Successful shortlisted applicants will be interviewed week commencing 19<sup>th</sup> August by telephone or Skype